Actions from the meeting held on 2 March 2021 (as at 20.5.21)

Action	Description	Status	Contact Officer
Action 1	Health and Communities Manager to share with Members the subjects discussed at the daily tasking meetings.	An email was sent 20/5/21	Kelly Webb Ext. 7474
Action 2	For Community and Projects Funding Officer to circulate details to the Committee regarding payment split.	The Service Level Agreement states that 'The Provider means Citizens Advice North & West Kent and Citizens Advice Edenbridge & Westerham, acting together to provide a cohesive, District-wide, integrated service (CA))' Citizens Advice North Kent and Citizens Advice Edenbridge & Westerham have therefore been required to agree the amount each would receive in order to be able to deliver an integrated service. In the proposed agreement for 2021 to 2024 it was agreed to state this agreed split.	Jenny Godfrey Ext. 7112